

Staff Assembly Executive Board Meeting Minutes
Meeting Held: Thursday, August 24, 2006
C-104 Pentland Hills Residence Hall

Board Members in Attendance: Jeanette Bradeen, Adrienne Sims, Ginger Garcia, Katie McCafferty, Vicki Smola, Angie Villegas, Connie Doyle, Ruth Cabre Chacon, Janna LeBlanc, Janice Carter, Tina Caroline, Kathryn Barton
Chancellor's Liaison: Brian Murphy

General Items:

1. UCR Sustainability Committee

Comments: There are two people who are interested in being part of the committee. There was some discussion regarding the purpose of the committee.

Action Item: Ruth will send out an email soliciting requests for members. She will forward the forms to Janette when received.

2. 2006 Corporate Games Sponsorship

Comments: It was moved, seconded and approved to donate \$250 from Staff Assembly to the 2006 Corporate Games.

3. Staff Assistance Guidelines

Comments: It was decided to retable this agenda item to the September meeting

4. Wonderlic Survey Results/meetings

Comments: There was discussion regarding that the two forums that were previously held were well attended. It was noted that there was distrust of the process by many of the participants because of how the committee members were to be selected for the task force/committees. It was stated that opening up the process would help with the trust issues.

5. CUCSA Meeting briefing

Comments: Jeanette distributed a report that was sent to all CUCSA Delegates regarding the UC response to the Venuti Report on the Restart of Contributions to UCRP. It was distributed for the Board's review and comment. It was noted that Adrian Sims and Kathy Barton would be attending the next CUCSA meeting.

6. Transition:

It was moved, seconded and approved that Rabia Kahn be the Standing Committee co-chair to fulfill the vacancy left by Thomas McGraw.

Comments: Suggestions were that we meet with the prior Staff Assembly Board members for our individual offices to help in our specific office responsibilities.

7. Other:

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-Adrian suggested that we revise the Staff Assembly Mission Statement. It was moved, seconded and approved that the Staff Assembly Mission Statement would be revised to read: The purpose of this Staff Assembly is to enhance the function of the University of California, Riverside, by promoting the interests and welfare of all career staff employees as allowed by law and, in cooperation or coordination with the Office of the Chancellor, to support the mission of the University of California, Riverside.

-A few of the Board members had comments during the Board member updates, however others would be prepared to give reports at our October meeting. It was mentioned that the Staff Assembly receives \$12,500 as monetary support from the Chancellor each year and how much this annual award is appreciated.

Goals for this year -

- Suggested Trips/Activities: LA County Fair; Riverside Jazz Festival; The Getty Museum; Balboa Island
- Conduct a survey to determine our staff interests
- Sponsor a Women's Leadership Conference
- Sponsor a Excellence in Leadership Award
- Suggest that we have a booth for Welcome Week
- Pursue a non-profit tax status so that we can request donations
- Sponsor a "Staff Week of Appreciation"

Proposed General Meeting Dates

- Fall Meeting - (Service Awards) - Wednesday, October 25, 2006
- Staff Assembly Holiday Event - Tuesday, December 19, 2006
- Winter Meeting - (Service Awards) - Wednesday, February 21, 2007
- Outstanding Staff Awards- Wednesday, April 18, 2007
- Spring Meeting - (Service Awards) - Tuesday, May 1, 2007
- End of Year Barbecue- (Service Awards) - Tuesday, June 19, 2007

Staff Assembly Board Proposed Meeting Dates

- Tuesday, October 17, 2006
- Thursday, November 16, 2006
- Thursday, December 14, 2006
- Thursday, January 18, 2007
- Thursday, February 15, 2007
- Thursday, March 15, 2007
- Monday, April 2, 2007
- Thursday, May 17, 2007
- Thursday, June 14, 2007