



2019-2020 Staff Assembly Executive Board (SAEB)
Meeting Minutes
TUESDAY, MARCH 3, 2020

Via Zoom | 11:00a - 12:45p

Meeting was called to order by Dennis McIver at 11:08 a.m.

In Attendance

x	Girod, Jeff (JG)	x	Petrini, Crystal (CrP)
x	Ebina, Penni (PE)	x	Gochicoa, MaryAnn (MG)
x	French, Ross (RF)*	x	Davis, Allura (AD)
	Rodnuson, Charlie (CR)	x	Heun, Chris (CH)
	Lozano, Johnathan (JL)		Van Horn, Katherine (KV)
x	Dennis McIver (DM)	x	Battle, Valerie (VB)

There are currently twelve (12) positions on the Board filled (11 voting); quorum is currently seven (7) people (2/3).

** Not a voting member*

Only majority is needed for votes

1. Number of Voting Members Present: 9
2. Number Absent: 2
- Excused: 2

Approval of Previous Meeting Minutes

02/18/2020 minutes reviewed and unanimously approved.

Announcements

None.

Board Member/Committee Reports

Board Member/Committee Reports:

- Secretary, Chris Heun
 - TAPS Advisory Council updates
 - North District Temporary Parking Plan -

"Many Talents, One Mission"

<http://staffassembly.ucr.edu/>

1. Gravel lots will be paved over and sold (393 spots) as orange during construction; no pass thru, so would have to walk around to get to main campus
 2. TAPS counting the current gravel lot 2x/day
- Parking Structure 1 - Updated Schedule
 - License Plate Recognition
 - Pedestrian Zone Meeting, "Reckless Skateboarding"
 1. Avoid term "reckless" and attaching it to what students could see as being labeled "reckless" for their hobby; focus on behaviors (tricks, etc)
 2. Stats on crashes w/ wheeled vehicles
 3. Educating campus, communication plan
 4. Phase 3 - begins w/ stakeholder meetings & town halls
 5. What will central campus look like with additional residents on campus over the next few years
 6. Campus outreach: Reach out to stakeholder/leadership groups. Adding anyone? Begin with meeting w/ a smaller subset of ASUCR (executive council).
 - Evening grace period
 1. People w/ 6pm classes couldn't take advantage of this. Slippery slope - start at 5:30 or 5:45?
 - Through the end of the year, continue to call it a "grace period" but eventually change signage and make 5:45 a hard deadline
 - FY2020-21 proposed rates
 1. Submitted and being reviewed by Budget Advisory Committee.
 2. Had outside group review as well: Increased gaps between various permits. Increases for Orange and Gold are lower than for Blue/Red/Vendor/A/X permits. Short-term/Visitor Hourly rates kept static
 - 2020-2021 Projected rates will increase, but many 2021-2022 rates will go down or remain the same. Intent was to cover costs of new structures out of budget necessity, not yearly increases to generate revenue.
 3. TAPS working on pamphlet about where parking fees go.
 4. Students parking there for classes at the theater can still get validated (though they are parking for the structure now)
 - Potential Drop-off Locations
 1. Create maps and formalize them
 2. Bring to ASUCR senate meeting for suggestions
- Director of Events, Valerie Battle
 - Food for CPF - Taco bar (guac is extra per person). Fee waiver approved for CPF. Food is for vendors and volunteers, but not guests.
 - Director of Communications, Jeff Girod
 - LinkedIn Learning went well - was completely full. LMS had the wrong location. We would be better served by using another platform (Eventbrite). Will get website up and live in the next few days. Put a master marketing calendar together.
 - Director of Fundraising, MaryAnn Gochicoa
 - 25 CPF attendees so far. \$100 donation from Val's contact? Yes, we can accept and provide confirmation (Penni). Last year, able to get into HUB early (Allie's party supply) to set up. Confirm for 5:30am - still waiting on this. Should have wrist bands already ordered.
 - Society 54 Certificate?
 - Co-Director of Involvement & Recognition, Johnathan Lozano
 - Discussion about nomination process - just voting yes/no on one person isn't fair. Maybe consider top 3 ranked voting (Ross). North District meeting re: naming coming up
 - Director of Outreach, Allura Davis
 - No updates
 - Director of Professional Development, Charlie Rodnuson
 - See agenda
 - Treasurer, Penni Ebina
 - Schools First account spend report by area
 - Immediate Past President, Ross French
 - CHRO interviews underway

- Vice President, Dennis McIver:
 - CUCSA through Friday (with Crystal). Nominated Julie Salgado for "Outstanding Staff" - send Dennis comments by Thursday.
 - Allura won an award for Pan-Hellenic org. Hopefully, can now make this an annual event.
- President, Crystal Petrini
 - Provost interviews happening; good pool. Ask to sit w/ potential provosts. Post-event survey went out. Keep at Uni Theater.

Agenda Items

- Assistance Requests (Dennis)
 - No previous request; \$100 for gas card; submitted w/ spousal approval (employee had a stroke); also recommended catastrophic leave info to them.
- Transportation Services updates (Chris)
 - No enforcement of skateboarding policy (Riverside police couldn't cite; DA wouldn't prosecute)
 - Safety issue and commuting issue.
- Gerry Bomatti:
 - STEM High School
 - One public mtg on Blaine site last year (fields leased to the city most of the time). RUSD wanted to test it.
 - Concerns about Measure O funding; discussion about spending money on a new site vs maintenance on existing site. Proximity to nearby North High.
 - 2nd public meeting moved to perhaps May 2020
 - Decision largely with RUSD. Site leased to city for at least 5 more years. Hope is city would relinquish the lease prior to lease end. Discussions already relocating cell sites.
 - Vote by school board after 2nd meeting. Informational update to Regents in the Fall; CEQA not yet started (not til 2021).
 - Discussions about working w/ Athletics about replacement fields in the SouthWest Corner of North District. Campus would have to fund from Central Resources and allow Student Rec Center to manage it.
 - School district not contractually obligated to provide seats (10% rather than 10 is being negotiated). More staff than faculty. How would grad students be considered when calculating?
 - Distance from Clock Tower to either site (as an example). Currently, only a dozen or so local HS students doing research on campus. Not likely to increase much. The STEM HS will be a closed campus until 3:30 pm. There will be no classes on campus. Local HS could come here now after school. Shouldn't see a significant uptick in students coming to campus.
 - Grants aspect (NIH) - can extra points/funding for tying activities to STEM HS - not all disciplines - for grants and contracts.
 - Strategic Campus Plan
 - No major upheavals
 - Won't be finalized this academic year
 - Looking for good feedback on what we want UCR to be; also consider staffing
 - Budget, Finance and Physical Plant subcommittee: Deal with older facilities and Sustainability.
 - Need the Plan to drive the budget process; what are we striving to do? Need to focus on what we've agreed are the high priorities?
 - Staffing issues: Won't be money to hire 750 people this coming year. Budget Advisory - told CFAO group "What is a reasonable process to hire staff?" Focus on hiring in key groups that will impact other areas of campus? Rather than hiring 1 person in each of 30 departments. How do identify these priority areas? Not all area have metrics, which makes things more complicated.
 - Covid-19
 - Interim policy
 - Cautious about non-essential travel outside US
 - Protocols for individuals returning from certain high-risk locations: Self-quarantine, isolation, testing.

- Meeting w/ contractors coming to campus; materials coming from high-risk locations. Not just personnel, but delays in materials.
- Sheila (EH&S) and Lisa Martin (EOC)
- Today or tomorrow Johnny Cruz will begin more regular communication

Decisions/Votes

1. Meeting Minutes 02/18/2020
 - a. Discussion/Debate: None
 - b. Questions: None
 - c. Motion to approve by DM, second by CP
 - i. Approved
 - d. Vote/Count
 - ii. Total Number of Members Voting: 9
 - iii. Abstentions: 0
 - iv. Recusals: 0

9	Approve/Accept/In Favor/Yea
0	Opposed/Nay

2. Assistance Request
 - e. Discussion/Debate: \$100 for gas card; provide catastrophic leave info
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New Action Items

None.

Past Action Items

1. Need to schedule meeting to plan for CPF before end of October (include Julie Salgado).
 - a. Responsible Person(s): CP, VB
 - b. Due Date/Follow-Up: 3/3/2020

Calendar & Notes/Comments

Date	Event	Time	Location
September 9, 2019	Informal Luncheon w/ Chancellor	12:00 p.m. — 1:00 p.m.	SSB 2201

September 12, 2019	Chancellor's Staff & Faculty Picnic	11:30 a.m. – 1:00 p.m.	Hinderaker Lawn
November 7, 2019	Fall General Meeting	11:00 a.m. – 1:30 p.m.	HUB 302
December 13, 2019 (pending confirmation)	Staff Assembly Holiday Party	12:30 p.m. – 5:00 p.m.	HUB 302
February 13, 2020	Winter General Meeting	11:00 a.m. – 1:30 p.m.	HUB 302
April 14, 2020	Community Partner Fair (CPF)	8:00 a.m. – 5:00 p.m.	HUB 302 and 355
May 21, 2020	Spring General Meeting	11:00 a.m. – 1:30 p.m.	HUB 302

Next Meeting

Tuesday, March 17, 2020

11:00 a.m. - 12:45 p.m.

To be conducted via Zoom due to COVID-19

Motion to adjourn was made by Crystal Petrini at 12:52 p.m. and was passed unanimously.

Respectfully submitted,

Chris Heun

Chris Heun

Secretary, UCR Staff Assembly Executive Board