Meeting was called to order by Crystal Petrini at 11:05 a.m.

In Attendance

<table>
<thead>
<tr>
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<th>Girod, Jeff (JG)</th>
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<th>Petrini, Crystal (CrP)</th>
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<tbody>
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<td></td>
<td>Ebina, Penni (PE)</td>
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<td>Gochicoa, MaryAnn (MG)</td>
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<td>French, Ross (RF)*</td>
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<td>Davis, Allura (AD)</td>
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<td>Rodnuson, Charlie (CR)</td>
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<td>Heun, Chris (CH)</td>
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<td>Lozano, Johnathan (JL)</td>
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<td>Van Horn, Katherine (KV)</td>
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<td>Figueroa, Frank (FF)</td>
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<td>Batlle, Valerie (VB)</td>
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There are currently twelve (12) positions on the Board filled (11 voting); quorum is currently seven (7) people (2/3).

* Not a voting member

Only majority is needed for votes

1. Number of Voting Members Present: 8
2. Number Absent: 3
   - Excused: 3

Approval of Previous Meeting Minutes

10/01 minutes reviewed and unanimously approved.

Announcements

None.

Board Member/Committee Reports

Board Member/Committee Reports:

- Secretary, Chris Heun
  - MH Subcommittee - Yes, we could post information about events impacting staff; encourage them to use existing channels of communication.
Suggestion: Creation of a "Partners" page on our SA website? One consideration is where do we draw the line? Might be better to promote resources than departments/groups.

For General Meeting Agenda - Present CUCSA survey results and let everyone know SA is the owner of the data. Provide link/QR code to allow for feedback.

**Director of Events, Valerie Batlle**

- Not present, but submitted an email to discuss the following concerns:

  - Could we change the time of the Holiday party to 2:30pm-4:30pm?
    - **Decision: Go back to them about options for latecomers.**

    - This year we wanted to steer away from any “copyright” issues and give the party our own theme. What does the Board think of a Holiday morning theme? Names: Holiday Rise and Shine, Flannels and Flapjacks, Holiday Morning, UCR Family Holiday. We are open to ideas.
      - We want it to feel like a family gathering in a winter wonderland. Like the morning you wake up to open presents.
    - **Flannels and Flapjacks got support from the Board.**
    
    - Lots of games to play, like giant jenga, corn hole, beer pong (without the beer), toss across, rockem sockem robots, who can wrap a person as a present the fastest and more.
    - Cookie decorating
    - Photo op stations with different holiday props
    - For extra raffle tickets attendants can show up in pajamas like onsies, flannels, robes (over their clothes of course). Alternately we can wear ugly holiday sweater parties.
    - For extra raffle tickets we can ask for donations for R’pantry, R’closet and R’kids. Donator’s choice.
    - We can serve breakfast buffet foods. Coffee, water and a hot cocoa bar.
    - Candy table – made by me this time. It may be less expensive and better candy.
    - No DJ, we can make a playlist.
    - We want to keep cost down if we have to pay for the HUB reservation. Focusing on raffle prizes, food and décor/games.

- Here are a few ideas we had for the Spring Appreciation week
  - Instead of donuts at popups, maybe serve fresh fruit, coffee and Iced tea (An iced beverage for hot weather would be a great idea)
  - Wellness popups (calming yoga, stretching or meditation) (SRC Fitwell’s idea)
  - Smoothie bike popups ( I have a food tent if necessary for these popups)
  - Massage popups (SRC Fitwell’s idea)
  - Having a casual get together at the barn at the end of the week. (When does the Barn reopen? Cost?)
  - We need to make sure any spring event is not during the week of fiscal closing.
  - Virtual Raffle is a agreed to be a wonderful idea. Does Jeff know how we can make something like this happen?

**Halloween Contest**

- We do have some language about making considerations for diversity and inclusion
- We will now be vetting photos

- We solidified prizes
  - Solo/Duo photo winner will receive either a massage or personal training
  - Donuts
  - Ice Cream
  - Pizza
  - Free group fitness class (yoga, Zumba, etc.)

**Director of Communications, Jeff Girod**

- New marketing materials for Society 54
  - Clearly delineates where funding goes

- Beth in Chancellor's Office. Staff event on Oct 24th to get feedback on what people are looking for in a provost? Facilitated by us to take notes. They oversee numerous faculty. There is a search firm involved in the process.
• Ross: This needs to come from the Chancellor's office. Might be able to send out a survey and do a focus group.

• Director of Fundraising, MaryAnn Gochicoa
  o No updates.

• Co-Directors of Involvement & Recognition, Johnathan Lozano & Katherine Van Horn
  o 39 nominations for 2 months. Thinking about 3-4 winners given the number of nominations.
  o Announce how many we received at the general meeting.
  o Seems that direct staff listserv was effective. Most we've ever received
  o Deadline to vote is this Friday

• Director of Outreach, Allura Davis
  o Not present.

• Director of Professional Development, Charlie Rodnuson
  o Not present.

• Treasurer, Penni Ebina
  o Schools First - worked on different templates, waiting to hear back from them.

• Immediate Past President, Ross French
  o Will be out until Nov 5th
  o HR Complaints - Sometimes symptoms of campus atmosphere
  o Campus Climate Committee discussing this as well

• Vice President, Frank Figueroa:
  o Parking Enforcement Supervisor hiring committee
  o On vacation in NY for about a week
  o Keys: Need to take inventory

• President, Crystal Petrini
  o Meeting w/ VC Cruz on Daily Digest and communication
  o Nov 6 - Advisory committee to select next UC President
  o UC Mexico partnership in Jalisco. Will be working remotely.

Agenda Items

• Dr. Tanya Nieri joining us at 12:25pm – Crystal
  o Faculty Wellness Study. Health Campus. Received grant for add'l funding.
  o Sociology. Study highlighted staff issues.
  o Reframe for administration - get them to see it's all one story
  o Raised concerns about understaffing, low pay, and extent to which it impacts research. Was unexpectedly sympathetic and understanding the need for institutional support of staff
  o Long-term prioritization of research and lack of staff and individualized view of health
  o Rethinking prioritization of research - reassess research expectations given the resources we have
  o Town Hall - Riverside Faculty Association: To discuss growth and Christopher Chase Dunn (no date yet; this quarter)

• Request for resume/cover samples from Board to begin working on Upward Mobility samples for website – Charlie
  o Charlie would like to provide staff with access to samples they can post as part of their resource and pool of online tools. Please send him samples if you can.

• Communication to service award recipients re: UNEX class and pins from HR – Chris
  o Chris to draft communication re: UNEX class and HR pins. Have them review. Pass out half-sheet at General Meeting table

• SA Office Keys - Frank

Decisions/Votes

1. Meeting Minutes 10/01/2019
New Action Items

1. CH to draft communication re: UNEX class and HR pins; fwd: to Cristina Sanford et al. for UNEX approval
   a. Responsible Person(s): Chris Heun / Jeff Girod (post to SA website)
   b. Due Date/Follow-Up: 10/29/2019

Next Meeting

Tuesday, October 29, 2019
11:00 a.m. - 12:45 p.m.
Motion to adjourn was made by Crystal Petrini at 12:52 p.m. and was passed unanimously.

Respectfully submitted,

Chris Heun
Chris Heun
Secretary, UCR Staff Assembly Executive Board