Meeting was called to order by Crystal Petrini at 11:05 a.m.

In Attendance

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<tbody>
<tr>
<td></td>
<td>Girod, Jeff (JG)</td>
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<td>Petrini, Crystal (CrP)</td>
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<td></td>
<td>Ebina, Penni (PE)</td>
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<td>Gochicoa, MaryAnn (MG)</td>
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<td></td>
<td>French, Ross (RF)*</td>
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<td>Davis, Allura (AD)</td>
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<td></td>
<td>Rodnuson, Charlie (CR)</td>
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<td>Heun, Chris (CH)</td>
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<td>Lozano, Johnathan (JL)</td>
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<td>Van Horn, Katherine (KV)</td>
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<td></td>
<td>Dennis McIver (DM)</td>
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<td>Batlle, Valerie (VB)</td>
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There are currently twelve (12) positions on the Board filled (11 voting); quorum is currently seven (7) people (2/3).

* Not a voting member

Only majority is needed for votes

1. Number of Voting Members Present: 10
2. Number Absent: 1
   Excused: 1

Approval of Previous Meeting Minutes

03/31/2020 minutes reviewed and unanimously approved.

Announcements

None.

Board Member/Committee Reports

Board Member/Committee Reports:

- Secretary, Chris Heun
  - No updates

“Many Talents, One Mission”

http://staffassembly.ucr.edu/
• Director of Events, Valerie Batlle
  o No updates
• Director of Communications, Jeff Girod
  o No updates
• Director of Fundraising, MaryAnn Gochicoa
  o No updates
• Co-Directors of Involvement & Recognition, Johnathan Lozano & Kathy Van Horn
  o No updates
• Director of Outreach, Allura Davis
  o No updates
• Director of Professional Development, Charlie Rodnuson
  o No updates
• Treasurer, Penni Ebina
  o No updates
• Immediate Past President, Ross French
  o No Updates
• Vice President, Dennis McIver:
  o Provost virtual meetings - invites sent out. 30 minutes to meet w/ SA Leadership. Also consider "Vision" seminars and what they'll bring to campus. Getting face time w/the provost is a golden opportunity.
• President, Crystal Petrini
  o Crystal:
    • Get Recognized:
      ▪ Would go to all OSA nominees for March; February business as usual
      ▪ Design something new and attach as a PDF or build it directly into the email. Work w/ Jeff and Ross to jazz it up.
      ▪ Kathy and Crystal to continue organizing Get Recognized and digitizing of the Thank you beary much cards.
        ▪ Branching off the co-director position during this virtual time.
    • Other Spring Events:
      ▪ Each Director hosts a different type of event
      ▪ Planned events tab in worksheet
        ▪ Does it have to be live every time? No - would be good to provide something weekly; an opportunity for engagement.
        ▪ Please refer them to our website...you will see "Live Events" this is how they can access all our classes.
          https://recreation.ucr.edu/
      • One idea I had: a Zoom session for meeting candidates during the week before elections
        ▪ Invite people who had previously served to create messages
        ▪ Do a "Bigger Picture" video for board nominees
        ▪ Charlie looking into new presentations and speakers to address what is happening to staff on campus now (not 5-year-old content)
• CUCSA Alumni delegate meeting (last 45 years).
• Virtual 5k - MaryAnn hasn't heard from Brad recently. Attended UC Walks w/ Julie Chobdee. Started their marketing and they are moving ahead w/ it. If MaryAnn doesn't hear from Brad this week, we'll reach out to other potential vendors. Per Kathy, already some confusion about distinction between UC Walks and Virtual 5K - need to further clarify. Per Jeff - suggest we beta test the sign-up page; may have been some technical issues. Need to provide runners w/ a list of specific items for swag bag. Need to pitch the items we definitely have and can always add add'l items later.

---

**Agenda Items**
• Virtual Spring general meeting (top, all);
  ▪ Still need to reach out to speakers
  ▪ Jeff: Might not be able to congregate in large groups when we return
  ▪ Ross: Going back w/a business as usual outlook might not be what we should do
  ▪ Survey results: Receiving the certificate was the most important thing to service award recipients
  ▪ Kathy: Option to have certificate printed for them (via follow-up survey)
  ▪ Dennis: Being accountable for this process
  ▪ Crystal: Will have "Live Meeting" on May 13

• Meeting content:
  ▪ Speaker: Chancellor, Dean Pena, EH&S Director (Sheila) or Lisa Martin
  ▪ Could pre-record the Chancellor's message for time
  ▪ Restrict speakers to 7 minutes and allow for Q&A
  ▪ Suggestion: PPT slides from those tabling the event? - Perhaps those with updates? Resources page? Post in chat and then to SA website.
  ▪ Announce award winners by # of years
  ▪ Raffle from folks in chat (randomly selected). Wheelofnames.com

• Elections for 2020-2021
  ▪ Process: Info on site and Qualtrics forms ready
  ▪ Email going out asking for nominations. Nominations open until April 27th; Applications open until April 27th. Election ballot avail until May 4th; New Board announced at Spring General meeting

• New Staff Orientation at 9:45 am April 28th - Allura
  ▪ Possible times: Original time at 9:45am, but Allura can't attend at that time. They might be able to move to a new time (10:15 to 10:30am).

Decisions/Votes

1. Meeting Minutes 03/31/20
   a. Discussion/Debate: None
   b. Questions: None
   c. Motion to approve by JL, second by DM
      i. Approved
   d. Vote/Count
      ii. Total Number of Members Voting: 10
      iii. Abstentions: 0
      iv. Recusals: 0

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<th>Approve/Accept/In Favor/Yea</th>
<th>Opposed/Nay</th>
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<tr>
<td>10</td>
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New Action Items

None.

Past Action Items

None.

Calendar & Notes/Comments
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<tr>
<th>Date</th>
<th>Event</th>
<th>Time</th>
<th>Location</th>
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<tr>
<td>September 9, 2019</td>
<td>Informal Luncheon w/ Chancellor</td>
<td>12:00 p.m. – 1:00 p.m.</td>
<td>SSB 2201</td>
</tr>
<tr>
<td>September 12, 2019</td>
<td>Chancellor's Staff &amp; Faculty Picnic</td>
<td>11:30 a.m. – 1:00 p.m.</td>
<td>Hinderaker</td>
</tr>
<tr>
<td>November 7, 2019</td>
<td>Fall General Meeting</td>
<td>11:00 a.m. – 1:30 p.m.</td>
<td>HUB 302</td>
</tr>
<tr>
<td>December 13, 2019</td>
<td>Staff Assembly Holiday Party</td>
<td>12:30 p.m. – 5:00 p.m.</td>
<td>HUB 302</td>
</tr>
<tr>
<td>February 13, 2020</td>
<td>Winter General Meeting</td>
<td>11:00 a.m. – 1:30 p.m.</td>
<td>HUB 302</td>
</tr>
<tr>
<td>April 14, 2020</td>
<td>Community Partner Fair (CPF)</td>
<td>8:00 a.m. – 5:00 p.m.</td>
<td>TBD</td>
</tr>
<tr>
<td>May 21, 2020</td>
<td>Spring General Meeting</td>
<td>11:00 a.m. – 1:30 p.m.</td>
<td>HUB 302</td>
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**Next Meeting**

Tuesday, April 28, 2020  
12:00 p.m. - 1:00 p.m.  
To be conducted via Zoom until further notice

*Motion to adjourn was made by Crystal Petrini at 12:47 p.m. and was passed unanimously.*

Respectfully submitted,

**Chris Heun**  
Chris Heun  
Secretary, UCR Staff Assembly Executive Board